

Covid 19 Outbreak Management Plan



This plan has been developed to ensure clarity in relation to the responsibilities and actions that will be taken should an outbreak be identified at Over the Rainbow Preschool and Out of School Club.

Notification and Activation of the Outbreak Control Plan

- 1) According to the 'Covid 19: Actions for out of school settings July 2021' guidance, if Over the Rainbow identifies "several confirmed cases within 14 days" this may constitute an outbreak. The PHE guidance defines an outbreak as TWO or more children or members of staff in your setting who have TESTED POSITIVE, with illness onset dates within 14 days of each other;
OR there is an overall rise in the rate of absences from the education setting that are suspected to be COVID-19 related.
- 2) If this situation occurs, this Outbreak Control Plan will be activated
- 3) Over the Rainbow will reactive our original Operational Plan and Risk Assessment.

Management and Notification of Confirmed Cases

- 1) As with all cases of Covid-19 being identified, Over the Rainbow will promptly report to Department for Education advice line on 08000468687 and selecting option 1 for advice on the action to take in response to a positive case.
- 2) If DfE considers an outbreak to be taking place, they will escalate the notification to the local health protection team and advise on additional action required.
- 3) All cases must also be reported to Ofsted using the [online notification form](#) and the Local Authority QI Team
- 4) Over the Rainbow will follow the advice of Local Authorities, local Public Health teams and PHE Health Protection Teams who will make further recommendations

Engagement with NHS Test and Trace

- 1) Close contacts will be identified by NHS Test and Trace. Over the Rainbow will engage with NHS contact trace process by providing appropriate contact and attendance information as requested. This is covered in our Covid-19 policy.
- 2) NHS Test and Trace will identify close contacts directly with the positive case not Over the Rainbow in most cases.
- 3) NHS Test and Trace will provide information about next steps to those close contacts identified

Reintroduction of Control Measures

- 1) If an outbreak is confirmed, Over the Rainbow will continue to work with health protection teams to identify whether control measures need to be reactivated. These may include operating in small, consistent groups to minimise mixing and keep transmission rates low or the introduction of face coverings for adults within our operational space, where appropriate.
- 2) If an outbreak is confirmed Over the Rainbow will prioritise enhanced cleaning protocols and hygiene measures and any adjustments to improve ventilation. Any

anticipated break in service for cleaning will be communicated with all parents and partners if necessary.

Standing Down

- 1) Over the Rainbow will work closely with local Public Health officials and Local Authorities to determine when it is appropriate to stand down from additional control measures and notify all parents and partners of next steps as appropriate.

Over the Rainbow will follow the below detailed steps should an outbreak of Covid-19 be identified

Communication to Parents and Stakeholders

Should we have children in the Setting if an outbreak is confirmed, those parents/carers would be contacted as a priority to come and collect their child. We would use the contact details provided on Registration Forms to phone parents/carers. All other parents/carers would be contacted by email to inform them of the situation and any next steps required by themselves and Over the Rainbow. Trustees would be informed of any decisions that have been made.

Closure of 'groups' (if appropriate)

Over the Summer Holiday we are operating without any bubbles in place. This would potentially mean that the whole Setting may be required to close in the event of a Covid-19 outbreak at Over the Rainbow. This decision would be made in conjunction with advice from Public Health England, the Department for Education, and our Local Authority.

Transitions/Taster Days

In the event that a case of Covid-19 is confirmed or suspected, we would postpone taster/settling in days and show rounds. These would be rearranged for a time when it is safe to proceed.

Educational Visits

Over the Rainbow does not currently have any trips planned. However, if a case was suspected or confirmed, all activities off site would be postponed or cancelled. Any external visitors coming into the Setting to provide activities would also be cancelled and potentially rearranged for a later date.

Open Days

Over the Rainbow does not have any open days planned.

Parental Attendance in Settings

Parents/carers will continue to drop off and collect their children at the door. We have evaluated the effectiveness of this and have decided that this will continue to the foreseeable future. Parents/carers can, however, request to come in to the Setting to have more personal and confidential conversations about their child should they need to. In the event of a suspected or confirmed case of Covid-19, parents/carers coming into the building

for any reason would be suspended. Parents would be offered a phone call or email as an alternative to a face to face meeting.

Performances in Settings

We do not hold any performances until Christmas. This will be risk assessed at the time as to whether parents will be able to come in to the building to watch, or if the performance is recorded and sent electronically.

Returning to Setting Protocol

Before August 16th:

All individuals are required to self-isolate for 10 days if:

- they have one or more [COVID-19 symptoms](#)
- a member of their household (including someone in their [support bubble](#) or [childcare bubble](#), if they have one) has COVID-19 symptoms or had a positive test
- they are legally required to quarantine, having recently visited countries outside the [common travel area](#)
- they have had a positive test

Self-isolation lasts for 10 days from either the start of their symptoms, or the test date (if they did not have any symptoms but have had a positive LFD test). If a PCR test is then taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the child or staff member can return to the setting.

Children would not have to self-isolate unless:

- a symptomatic person they have been in close contact with subsequently tests positive
- they develop symptoms themselves (in which case, they should self-isolate immediately and arrange to [have a test](#))
- they are requested to do so by NHS Test and Trace or the Public Health England (PHE) advice service (or PHE local health protection team if escalated), which is a legal obligation
- they have tested positive from an LFD test as part of a community or worker programme

If a child, young person or staff member develops COVID-19 symptoms but tests negative, they can return to the setting. Once the 10 days isolation period has been completed, with no further positive tests or commencement of symptoms within the household, then they may also return.

After August 16th:

- Children (and those who are fully vaccinated) will not be required to isolate if they are identified as a close contact. Instead, children will be contacted by NHS Test and

Trace, informed they have been in close contact with a positive case and advised to take a PCR test.

- Under 18's who are identified as close contacts- and are asymptomatic- will not need to self-isolate while waiting for their PCR result.
- Close contacts will be identified via NHS Test and Trace and settings will not be expected to undertake contact tracing.
- As with positive cases in any other setting, NHS Test and Trace will work with the positive case to identify close contacts.
- Contacts from an out-of-school setting will only be traced by NHS Test and Trace where the positive case specifically identifies the individual as being a close contact. This is likely to be a small number of individuals who would be most at risk of contracting COVID-19 due to the nature of the close contact.
- As previously, children should not attend the setting if:
 - they have symptoms
 - or they are required to quarantine
 - or they have had a positive test

There is no need for primary age children (those in year 6 and below) to test over the summer period.

It is expected that parents and carers will agree that a child with symptoms should not attend the setting, given the potential risk to others. If a parent or carer insists on a child attending the setting, we will seek guidance and potentially make the decision to refuse the child if, with reasonable judgement, it is necessary to protect other children and staff from possible infection with COVID-19. Any decision would be carefully considered in light of all the circumstances and current public health advice.

Staff Members

All staff members are currently routinely doing lateral flow testing twice a week. Term time only staff are not required to test over Summer, but will begin again in September. Staff members working throughout the Summer holiday will continue to regularly test and report all results. All staff members are currently fully vaccinated, although this is not a condition of employment.

Completed by: Kelly Price

Date: 19th July 2021

Suggested date of review: 16th August 2021 (unless there are any major changes in guidance before this date)

Key contacts:

DfE Helpline

0800 046 8687

Local PHE Team

Yorkshire and the Humber HPT
Blenheim House, West One Duncombe Street, Leeds, LS1 4PL
0113 386 0300
Out of hours service: 0151 9091219

LA Public Health Team

Station Rise, West Offices, York, YO1 6GA
01904 553866
enquiries.publichealth@york.gov.uk

LA Quality Improvement Team

EYCqualityimprovement@york.gov.uk
01904 555300

Over the Rainbow's Quality Improvement Advisor:
kerry.lee@york.gov.uk