



**YORK CHILDCARE**  
day nurseries

01904 409763

[headoffice@yorkchildcare.co.uk](mailto:headoffice@yorkchildcare.co.uk)

[www.yorkchildcare.co.uk](http://www.yorkchildcare.co.uk)

Tuesday 22<sup>nd</sup> December

Dear Parents / Carers

Christmas is nearly here!

As you will already know, our three nurseries close at teatime on Wednesday 23<sup>rd</sup> December and re-open on Monday 4<sup>th</sup> January 2021. Even though so many plans are undergoing frequent change, I know everyone is ready for the break.

Whilst we sincerely hope that this doesn't happen, we felt it would be helpful to let you know what to do from a notifying contacts point of view if your child tests positive for Covid-19 during the Christmas closure.

If within the first seven days of the Christmas closure your child develops symptoms and requires testing or if your child is tested because s/he has been in contact with someone else who has tested positive for Covid-19 and your child tests positive, please will you send an email to your nursery to let your nursery manager know. (Note - We are not required to take any action if any parents test positive, only if a child who attends our nursery develops symptoms or tests positive.)

Please use the usual email address for your nursery. The nursery managers will be taking a daily look at the incoming emails for the first seven days (ie until Wednesday 30<sup>th</sup> December).

If a nursery manager receives a notification that a child has tested positive, they will assess and identify the contacts of that child and will send out an email to any affected families and members of staff, with details of any action which may be required.

If any of our nursery staff test positive for Covid-19 during the first seven days, they will notify their nursery manager, who again will assess, identify and get in touch with any contacts.

I'm sure you will join with me in thanking the nursery managers for fulfilling this role during their much needed Christmas holidays to ensure that no-one is knowingly left at risk of spreading this disease further.

We thank you for your continued cooperation in these extremely challenging times.

May I take this opportunity to wish you a Happy Christmas and a peaceful and healthy new year.

Kind regards

Karen Mawson  
CEO on behalf of the Trustees of York Childcare